



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
National Highway, Barangay Kenram, Isulan, Sultan Kudarat
E-mail Address: penrosultankudarat@denr.gov.ph
Telephone No. 064-471-2301

MEMORANDUM

FOR : The Regional Executive Director
DENR 120000, Koronadal City, South Cotabato

ATT'N : The Assistant Regional Director
Management Services

FROM : The OIC-PENR Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF BUDGET AND
ACCOUNTING FOR THE MONTH OF SEPTEMBER 2021**

DATE : September 24, 2021

Respectfully submitting the Accomplishment Report of General Administration and Support-Budget/Accounting and Cashier for the month of September 2021, as follows:

1. Voucher and payroll indexed and processed- 326
2. Submission of reports Financial Accountability Report (FAR) No. 4as of August 31, 2021- 1
3. Summary of Performance Monitoring Report (SPMR) as of August 31, 2021- 1
4. Submission of Monthly Trial Balance as of August 31, 2021- 1
5. Advices Prepared- 31

Attached are BED Form and financial reports.

For his information and record.

SHALIMAR A. DISOMANGCOP

For and in the absence of the PENR
Officer:


ABDUL K. MANTIKAYAN
DMO III/ Office-in-Charge