



Republic of the Philippines
 Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
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ANNUAL PROCUREMENT PLAN (APP)
F.Y. 2019

END-USER/UNIT: **PENRO Isulan/CENRO Tacurong/CENRO Kalamansig**

Charged to GAA

Projects, Programs and Activities (PAPs)

CODE	GENERAL DESCRIPTION	QUANTITY/SIZE	ESTIMATED BUDGET	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
					JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	Air Freshener	204 cans	18,400.80	DBM-PS/Competitive Bidding	51			51			51			51		
	Aircon (Samsung 2hp)	2 units	38,016.00	Competitive Bidding				1						1		
	Albatross	224 pieces	10,752.00	Competitive Bidding	56			56			56			56		
	Alcohol	280 bottles	14,162.40	DBM-PS/Competitive Bidding	70			70			70			70		
	Amplifier - 4 channel 1,500 watts	1 piece	26,500.00	Competitive Bidding				1								
	Ballpen (Black)	408 pieces	4,896.00	Competitive Bidding	108			96			96			108		
	Ballpen (Blue)	264 pieces	3,168.00	Competitive Bidding	66			66			66			66		
	Batteries AA Energizer Pinlight Size	8 dozen	2,000.00	Competitive Bidding	2			2			2			2		
	Battery (12 V. 60 AH)	2 pieces	7,800.00	Competitive Bidding				1						1		
	Blood Pressure Equipment	1 unit	5,000.00	Competitive Bidding	1											
	Bond Paper - Copy Laser Sub20 (Long)	200 reams	53,392.00	Competitive Bidding	50			50			50			50		
	Bond Paper - Copy Laser Sub20 (Short)	200 reams	46,250.00	Competitive Bidding	50			50			50			50		
	Bond Paper - Paper One (Long)	200 reams	40,000.00	Competitive Bidding	50			50			50			50		
	Bond Paper - Paper One 70g/m2 (Short)	200 reams	33,880.00	Competitive Bidding	50			50			50			50		
	Bond Paper (A4)	420 reams	58,804.20	DBM-PS/Competitive Bidding	110			100			110			100		
	Bond Paper (Legal)	440 reams	72,019.20	DBM-PS/Competitive Bidding	110			110			110			110		
	Book Binder (Legal)	24 pieces	3,600.00	Competitive Bidding				12			12					
	Book Binder (Short)	24 pieces	2,400.00	Competitive Bidding				12			12					

Breakable Glass	12 dozen	5,400.00	Competitive Bidding	4			2			4			2		
Breakable Plate	11 dozen	5,280.00	Competitive Bidding	5			2			2			2		
Brush - 2"	5 pieces	175.00	Competitive Bidding	5											
Bulb	56 pieces	23,800.00	Competitive Bidding	20			8			20			8		
Calculator	12 units	1,716.00	DBM-PS/Competitive Bidding	7						5					
Canon 810 - Black	60 pieces	54,780.00	Competitive Bidding	15			15			15			15		
Canon 811 - Colored	60 pieces	66,780.00	Competitive Bidding	15			15			15			15		
Canon MP 287 - Black	60 pieces	63,000.00	Competitive Bidding	15			15			15			15		
Canon MP 287 - Colored	60 pieces	51,000.00	Competitive Bidding	15			15			15			15		
Canon Pixma G2000 - Black	104 pieces	36,400.00	Competitive Bidding	26			26			26			26		
Canon Pixma G2000 - Colored	24 pieces	8,400.00	Competitive Bidding	6			6			6			6		
Canon Pixma G2000 - Cyan	80 pieces	28,000.00	Competitive Bidding	20			20			20			20		
Canon Pixma G3000 - Black	24 pieces	8,400.00	Competitive Bidding	6			6			6			6		
Canon Pixma G3000 - Colored	24 pieces	8,400.00	Competitive Bidding	6			6			6			6		
Canon Pixma G3000 - Magenta	80 pieces	28,000.00	Competitive Bidding	20			20			20			20		
Canon Pixma G3000 - Yellow	80 pieces	28,000.00	Competitive Bidding	20			20			20			20		
Carbon Paper	26 boxes	5,577.00	DBM-PS/Competitive Bidding	8			6			6			6		
Cartolina	2 dozen	720.00	Competitive Bidding	1						1					
Caving/Diving Equipments	2	400,000.00	Competitive Bidding				1			1					
CCTV Hard Disk	4 pieces	20,000.00	Competitive Bidding	1			1			1			1		
CENRO Project/Activities - Profile Video Presentation	1 service	150,000.00	PhilGeps/Competitive Bidding				1								
Coffee	48 packs	4,320.00	Competitive Bidding	12			12			12			12		
Coffeemate	60 packs	7,200.00	Competitive Bidding	15			15			15			15		
Compact Disc (Rewritable CD-RW) Blank	24 pieces	440.40	Competitive Bidding	12						12					
Completion of PENRO Isulan, Sultan Kudarat Office Building	Lot Area = 500sqm/ Floor Area = 220sqm	3,000,000.00	PhilGeps/ Competitive Bidding	1											
Computer Mouse (Wireless)	12 pieces	7,200.00	Competitive Bidding	3			3			3			3		
Computer Mouse with Pad	24 pieces	9,000.00	Competitive Bidding	6			6			6			6		
Computer Rack with Chair	8 sets	36,000.00	Competitive Bidding	2			2			2			2		
Computer Table	4 pieces	7,400.00	Competitive Bidding				4								
Correction Pen	48 pieces	5,760.00	Competitive Bidding	12			12			12			12		
Correction Tape	396 pieces	7,353.72	DBM-PS/Competitive Bidding	99			99			99			99		

Cup and Saucer	7 dozen	4,200.00	Competitive Bidding	5						2					
Curtains	120 pieces	47,880.00	Competitive Bidding	60			60								
Cutter	6 pieces	201.00	Competitive Bidding	4						2					
Cutter Blade	1 tube	70.00	Competitive Bidding	1											
Cutter Board	3 pieces	3,000.00	Competitive Bidding	2			1								
Data File Box	53 pieces	3,911.93	DBM-PS/Competitive Bidding	16			11			16			10		
Desktop Computer	8 set	400,000.00	PhilGeps/ Competitive Bidding		5					3					
Detergent Powder (1kg)	128 pouches	5,067.52	DBM-PS/Competitive Bidding	32			32			32			32		
Dishwashing Soap	48 bottles	4,392.00	Competitive Bidding	12			12			12			12		
Disinfectant Spray	48 cans	6,111.84	DBM-PS/Competitive Bidding	12			12			12			12		
Double Sided Tape	12 rolls	600.00	Competitive Bidding	3			3			3			3		
Downy	48 bottles	8,820.00	Competitive Bidding	12			12			12			12		
Drinking Water	360 gallons	7,200.00	Competitive Bidding	30	30	30	30	30	30	30	30	30	30	30	30
Dust Pan	10 pieces	700.00	Competitive Bidding	5						5					
Electric Pot	5 units	10,000.00	Competitive Bidding	3									2		
Enamel Paint (White)	10 gallons	6,500.00	Competitive Bidding	10											
Envelope (Legal)	7 boxes	3,835.79	DBM-PS/Competitive Bidding	2			2			2			1		
EPSON 661/664 Ink Refill - Black	252 bottles	78,498.00	Competitive Bidding	73			53			73			53		
EPSON 661/664 Ink Refill - Cyan	140 bottles	43,610.00	Competitive Bidding	35			35			35			35		
EPSON 661/664 Ink Refill - Magenta	140 bottles	43,610.00	Competitive Bidding	35			35			35			35		
EPSON 661/664 Ink Refill - Yellow	140 bottles	43,610.00	Competitive Bidding	35			35			35			35		
EPSON Ink Sets	320 sets	91,200.00	Competitive Bidding	40			40			40			40		
EPSON Ribbon Cartridge (LX310)	12 pieces	5,400.00	Competitive Bidding	3			3			3			3		
Eraser	37 pieces	234.95	DBM-PS/Competitive Bidding	22			5			5			5		
Executive Committee Meeting	4 meetings	60,000.00	Competitive Bidding		1			1			1			1	
Exhaust Fan (12")	2 pieces	2,600.00	Competitive Bidding							2					
Expanded Envelope (Legal)	6 boxes	4,075.20	PhilGeps/Competitive Bidding	3						3					
Extension Wire (10meters)	6 pieces	1,800.00	Competitive Bidding	3						3					
External Hard Drive (1tb)	14 units	44,891.00	DBM-PS/Competitive Bidding	5	4		3			2					

External Hard Drive (2tb) - Seagate	4 pieces	25,160.00	Competitive Bidding	2									2		
Family Day	1	20,000.00	Competitive Bidding						1						
Fastener	194 boxes	11,713.72	DBM-PS/Competitive Bidding	53			45			45			51		
Feather Duster	6 pieces	720.00	Competitive Bidding	3						3					
Flash Drive (16gb)	16 pieces	4,259.20	DBM-PS/Competitive Bidding	8			3			5					
Flat Wall (White)	10 kilos	950.00	Competitive Bidding	10											
Flourescent Light	64 pieces	19,200.00	Competitive Bidding	10			22			10			22		
Folder (201 File) - Green	100 pieces	460.00	Competitive Bidding	100											
Folder (A4)	12 packs	2,760.00	DBM-PS/Competitive Bidding	3			3			3			3		
Folder (Legal)	40 packs	11,832.00	DBM-PS/Competitive Bidding	10			10			10			10		
Fork	3 dozen	720.00	Competitive Bidding	3											
Fork and Spoon	8 dozen	3,840.00	Competitive Bidding	2			2			2			2		
Furniture and Fixtures of PENRO Isulan, Sultan Kudarat Office Building	1	1,475,000.00	PhilGeps/ Competitive Bidding	1											
Furniture Cleaner	48 cans	4,435.20	DBM-PS/Competitive Bidding	12			12			12			12		
General Staff Meeting	12 meetings	36,000.00	Competitive Bidding	1	1	1	1	1	1	1	1	1	1	1	1
Geotagging Device	10 units	400,000.00	PhilGeps/ Competitive Bidding			10									
Glue (200grams)	104 jars	5,260.32	DBM-PS/Competitive Bidding	31			21			31			21		
Gun Tacker	1 piece	2,000.00	Competitive Bidding	1											
Hand Towel	2 dozen	500.00	Competitive Bidding	2											
HP 678 (Black)	108 cartridges	41,698.80	DBM-PS/Competitive Bidding	27			27			27			27		
HP 678 (Tri-color)	84 cartridges	32,432.40	DBM-PS/Competitive Bidding	21			21			21			21		
HP 680 - Black	24 pieces	8,400.00	Competitive Bidding	6			6			6			6		
HP 704 (Black)	168 cartridges	63,756.00	DBM-PS/Competitive Bidding	42			42			42			42		
HP 704 (Tri-Color)	108 cartridges	40,986.00	DBM-PS/Competitive Bidding	27			27			27			27		
HP Laserjet Ink P1102	36 cartridges	64,800.00	Competitive Bidding	9			9			9			9		
ICT Equipments	4 units	150,000.00	Competitive Bidding	1			1			1			1		
Index Card	28 packs	1,414.00	Competitive Bidding	11			3			11			3		

Insecticide	196 cans	28,459.20	DBM-PS/Competitive Bidding	55			43			55			43		
KEBOS (PowerGardePlus) 650VA	6 pieces	21,000.00	Competitive Bidding	2			2			2					
Laptop	12 units	600,000.00	PhilGeps/ Competitive Bidding	6			3			3					
LCD Projector	2 units	30,000.00	Competitive Bidding	2						2					
Linen Paper (Long)	24 reams	11,232.00	Competitive Bidding	12									12		
Linen Paper (Short)	4 reams	1,872.00	Competitive Bidding	1			1			1			1		
Mailing Envelope (Legal)	1,600 pieces	3,200.00	Competitive Bidding	400			400			400			400		
Marker (Permanent - Black)	168 pieces	1,715.28	DBM-PS/Competitive Bidding	54			30			54			30		
Marker (Permanent - Blue)	40 pieces	408.40	DBM-PS/Competitive Bidding	10			10			10			10		
Marker (Stabilo)	126 pieces	4,410.00	Competitive Bidding	36			30			30			30		
Masking Tape (24mm)	64 rolls	3,731.20	DBM-PS/Competitive Bidding	22			10			22			10		
Meals and Snacks (Meetings and Trainings)	6	300,000.00	Competitive Bidding		1		1		1		1		1		1
Mechanical Pencil	12 pieces	2,391.00	Competitive Bidding	6						6					
Mechanical Pencil (Refill)	6 tubes	256.50	Competitive Bidding	3						3					
Memo Paper (Legal)	40 reams	7,266.00	Competitive Bidding	10			10			10			10		
Memo Paper (Short)	40 reams	6,482.00	Competitive Bidding	10			10			10			10		
Monoblock Chair	112 stacks	31,108.00	DBM-PS/Competitive Bidding	22			10			70			10		
Mop (Colored)	24 pieces	7,560.00	Competitive Bidding	6			6			6			6		
Mophandle (Aluminum)	5 pieces	753.50	DBM-PS/Competitive Bidding	5											
Mophead	10 pieces	1,122.00	DBM-PS/Competitive Bidding	5						5					
Muriatic Acid	60 bottles	23,400.00	Competitive Bidding	15			15			15			15		
Note Pad (3x3)	48 pads	1,824.00	Competitive Bidding	12			12			12			12		
Notebooks	4 dozen	744.00	Competitive Bidding	4											
Office Wall Clock	5 pieces	1,500.00	Competitive Bidding	5											
Omni Microphone	4 pieces	4,000.00	Competitive Bidding	2						2					
Orocan Cabinet	8 pieces	40,000.00	Competitive Bidding	2			2			2			2		
Oxalic	48 packs	2,400.00	Competitive Bidding	12			12			12			12		
Packaging Tape (48mm)	82 rolls	2,424.74	DBM-PS/Competitive Bidding	24			17			24			17		
Paint Roller	5 pieces	375.00	Competitive Bidding	5											
Paper Clip (50mm)	134 boxes	1,913.52	DBM-PS/Competitive Bidding	35			32			35			32		
Parker Pen Refill	16 bottles	4,800.00	Competitive Bidding	4			4			4			4		

Push Pin	12 packs	1,320.20	Competitive Bidding	3			3			3			3		
Rain Coats	21 pieces	67,200.00	PhilGeps/Competitive Bidding	21											
Record Book (300 pages)	150 books	9,570.00	DBM-PS/Competitive Bidding	45			35			35			35		
Record Book (500 pages)	102 books	10,098.00	DBM-PS/Competitive Bidding	39			17			29			17		
Refrigerator 97 cu.feet	1 unit	16,000.00	Competitive Bidding	1											
Reimbursement Expense Receipt	200 pads	5,000.00	Competitive Bidding	50			50			50			50		
Rubber Band (Big)	12 boxes	1,680.00	Competitive Bidding	6						6					
Ruler	8 pieces	200.00	Competitive Bidding	3			5								
Safeguard	96 pieces	6,864.00	Competitive Bidding	24			24			24			24		
Sala Set Aphilstered	1 set	15,000.00	Competitive Bidding	1											
Sand Paper	3 pieces	150.00	Competitive Bidding	3											
Scissors	22 pairs	319.44	DBM-PS/Competitive Bidding	7			5			5			5		
Scotch Tape (24mm)	156 rolls	1,801.80	DBM-PS/Competitive Bidding	39			39			39			39		
Services (Labor)	4	150,000.00	Competitive Bidding	1			1			1			1		

Sharpener	10 pieces	100.00	Competitive Bidding	2			8							
Sign Pen - Parker	120 pieces	24,000.00	Competitive Bidding	36			24			24			36	
Sign Pen (Black)	160 pieces	5,857.60	DBM-PS/Competitive Bidding	50			30			50			30	
Sign Pen (Blue)	160 pieces	5,857.60	DBM-PS/Competitive Bidding	50			30			50			30	
Sign Pen (G-tech .04)	12 dozen	15,840.00	Competitive Bidding	6						6				
Sign Pen (G-tech .05)	4 dozen	3,360.00	Competitive Bidding	2						2				
Soft Broom	74 pieces	6,919.00	DBM-PS/Competitive Bidding	20			18			18			18	
Sound Mixer - 16 Channel	1 unit	36,000.00	Competitive Bidding	1										
Speaker - 8Ohms/300 watts	4 pieces	21,500.00	Competitive Bidding				4							
Stamp Pad Ink	58 bottles	6,293.00	Competitive Bidding	17			12			17			12	
Stamping Pad (Big)	22 pieces	1,760.00	Competitive Bidding	8			3			8			3	
Staple Wire (#10)	12 boxes	144.00	DBM-PS/Competitive Bidding	3			3			3			3	
Staple Wire (#35)	246 boxes	5,239.80	DBM-PS/Competitive Bidding	79			44			79			44	
Staple Wire Remover	10 pieces	869.00	Competitive Bidding	5						5				
Stapler #10	24 pieces	1,800.00	DBM-PS/Competitive Bidding	6			6			6			6	
Stapler #35	51 pieces	4,431.90	DBM-PS/Competitive Bidding	22			8			13			8	
Steel Cabinet	12 pieces	120,000.00	PhilGeps/ Competitive Bidding	10			1						1	
Stick Broom	12 pieces	300.00	Competitive Bidding	3			3			3			3	
Sticky Note (Big)	144 pads	5,184.00	Competitive Bidding	36			36			36			36	
Sticky Note (Small)	96 pads	1,392.00	Competitive Bidding	24			24			24			24	
Sugar	48 packs	2,880.00	Competitive Bidding	12			12			12			12	
Survey Instrument (Digital Measuring of Height and Distance)	1 unit	50,000.00	PhilGeps/Competitive Bidding	1										
Swivel Chair - Junior Executive	12 pieces	18,000.00	Competitive Bidding	3			3			3			3	
Table Cloth	30 meters	1,500.00	Competitive Bidding	30										
Tabo	10 pieces	350.00	Competitive Bidding	10										
Tape Dispenser	15 pieces	787.50	DBM-PS/Competitive Bidding	3			6			6				
Tarpaulin Printing	12 pieces	6,000.00	Competitive Bidding	1	1	1	1	1	1	1	1	1	1	1
Teambuilding	1	50,000.00	PhilGeps/ Competitive Bidding						1					
Teaspoon	4 dozen	480.00	Competitive Bidding				2						2	

Television (Samsung - 40inches)	1 unit	19,111.00	Competitive Bidding	1										
Thumb Foam	24 pieces	912.00	Competitive Bidding	6			6			6			6	
Tie Box	14 rolls	2,100.00	Competitive Bidding	5			3			3			3	
Tissue	164 packs	11,726.00	DBM-PS/Competitive Bidding	41			41			41			41	
Toilet Bowl Cleaner	144 bottles	6,336.00	DBM-PS/Competitive Bidding	36			36			36			36	

Tracking Bags	21 pieces	178,500.00	PhilGeps/Competitive Bidding	21											
Tracking Shoes	21 pieces	178,500.00	PhilGeps/Competitive Bidding	21											
Training Workshop	1 service	85,000.00	PhilGeps/Competitive Bidding				1								
Trashbag (Black)	24 rolls	3,550.80	DBM-PS/Competitive Bidding	6			6			6			6		
Trashcan	26 pieces	4,836.00	Competitive Bidding	13						13					
T-Shirt Printing (CSC Anniversary)	45 pieces	9,000.00	Competitive Bidding									45			
T-Shirt Printing (Environment Month)	45 pieces	15,750.00	Competitive Bidding						45						
T-Shirt Printing (Women's Month)	45 pieces	15,750.00	Competitive Bidding			45									
Typewriter	3 unit	90,000.00	Competitive Bidding	1			2								
Typewriter Ribbon	76 rolls	1,862.00	Competitive Bidding	26			12			26			12		
UPS	18 pieces	43,800.00	Competitive Bidding	7			6			4			1		
Water Dispenser	7 units	119,000.00	Competitive Bidding	4						2			1		
Whiteboard (Big)	5 pieces	3,000.00	Competitive Bidding	2			1			1			1		
Whiteboard Marker	68 pieces	3,400.00	Competitive Bidding	17			17			17			17		
Wireless Microphone	2 sets	6,500.00	Competitive Bidding	2											
Year End Assessment	1 meeting	50,000.00	Competitive Bidding												1
Yellow Pad	200 pads	3,000.00	Competitive Bidding	50			50			50			50		
Zonrox	48 bottles	8,712.00	Competitive Bidding	12			12			12			12		

TOTAL BUDGET

13,459,327.47

Prepared by:

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Approved by:

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